
BUSINESS ENGLISH MATERIALS.com

HEWLETT-PACKARD

<http://www.BusinessEnglishMaterials.com/hewlett-packard.html>



CONTENTS

- | | |
|-----------------------------|-----------------------------|
| 2. Listening/Reading script | 12. Project |
| 3. Warm-ups | 13. Role play 1 |
| 4. Gap fill | 14. Role play 2 |
| 5. Correct the spelling | 15. Job interview role play |
| 6. Unjumble the words | 16. Discussion |
| 7. Insert the vowels | 17. Survey |
| 8. Punctuate the text | 18. Speed writing |
| 9. Choose the correct tense | 19. Letter of complaint |
| 10. Rewrite with spaces | 20. Letter of apology |
| 11. Choose the correct word | 21. Homework |

Follow me: <http://twitter.com/SeanBanville>



THE LISTENING / READING SCRIPT

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

The Hewlett-Packard Company, commonly referred to as HP, is a multinational information technology corporation. Its products include computers, printers, scanners, cameras, mobile phones and televisions. The company was founded in 1939 by Stanford University classmates Bill Hewlett and Dave Packard in a garage in Palo Alto, California. One of their first customers was Walt Disney Studios, which bought HP equipment to test an innovative sound system for the movie 'Fantasia'. The two men tossed a coin to decide the name of the company – Hewlett-Packard or Packard-Hewlett. Dave Packard won the toss but chose to put his friend's name first. HP markets its products to individual consumers, small- to medium-sized businesses and office-supply retailers. It has over 300,000 staff worldwide and generates an annual revenue in excess of \$100 billion.





WARM UPS

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

1. BRAINSTORM CHAT: Write all the words you can think of about Hewlett-Packard on the board or on a piece of paper. Talk about these words with your partner(s).

2. HEWLETT-PACKARD MORNING: Each student pretends to be an employee of Hewlett-Packard. They walk around the class and talk about the company and their job.

3. RUMOURS: Each student writes down a pretend rumour about Hewlett-Packard. They then walk around the class and talk to other students about their rumour.

4. GOOD AND BAD: Brainstorm good and bad things about Hewlett-Packard and write them on the board. Students talk about these in pairs.

5. TRUE OR FALSE: Students find out several facts about Hewlett-Packard. They write these down and add the same number of things about the company that are false. Students test each other on which of their points are true or false.

6. FACTS: In groups, students write down as many facts as they can about Hewlett-Packard. The winner is the group with the most facts. Teacher may wish to have groups share their facts to make sure they are real.





LISTENING / READING GAP FILL

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

The Hewlett-Packard Company, _____
HP, is a multinational information technology corporation.
Its products include computers, printers, scanners,
cameras, mobile phones and televisions. The company
_____ by Stanford University
classmates Bill Hewlett and Dave Packard in a garage in
Palo Alto, California. One _____ was
Walt Disney Studios, which bought HP equipment to test
_____ system for the movie 'Fantasia'.
The two men _____ decide the name
of the company – Hewlett-Packard or Packard-Hewlett.
Dave Packard _____ chose to put his
friend's name first. HP markets its products to individual
consumers, small- _____ businesses
and office-supply retailers. It has over 300,000 staff
worldwide and generates an annual
_____ \$100 billion.





CORRECT THE SPELLING

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

The Hewlett-Packard Company, commonly rrefeder to as HP, is a multinational information technology corporation. Its products elcnudi computers, printers, scanners, cameras, mobile phones and televisions. The company was dfdneuo in 1939 by Stanford University classmates Bill Hewlett and Dave Packard in a garage in Palo Alto, California. One of their first coemtussr was Walt Disney Studios, which bought HP eeunqpimt to test an innovative sound ytsmse for the movie 'Fantasia'. The two men stsoed a coin to decide the name of the company – Hewlett-Packard or Packard-Hewlett. Dave Packard won the toss but chose to put his friend's name first. HP eatmkrs its products to individual consumers, small- to medium-sized businesses and office-plpsuy lesaerirt. It has over 300,000 staff worldwide and generates an annual revenue in excess of \$100 billion.





UNJUMBLE THE WORDS

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

The Hewlett-Packard Company, commonly referred to as HP, is a multinational information technology corporation. Its products include computers, printers, scanners, cameras, mobile phones and televisions. The company was founded in 1939 by Stanford University classmates Bill Hewlett and Dave Packard in a garage in Palo Alto, California. One of their first customers was Walt Disney Studios, which bought HP equipment to test an innovative sound system for the movie 'Fantasia'. The two men tossed a coin to decide the name of the company – Hewlett-Packard or Packard-Hewlett. Dave Packard won the toss but chose to put his friend's name first. HP markets its products to individual consumers, small- to medium-sized businesses and office-supply retailers. It has over 300,000 staff worldwide and generates an annual revenue in excess of \$100 billion.





INSERT THE VOWELS

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

Th_ H_wl_tt-P_ck_rd C_mp_ny, c_mm_nly
 r_f_rr_d t_ _s HP, _s _ m_lt_n_t__n_l
 _nf_rm_t__n t_chn_l_gy c_rp_r_t__n. _ts
 pr_d_cts _ncl_d_ c_mp_t_rs, pr_nt_rs, sc_nn_rs,
 c_m_r_s, m_b_l_ ph_n_s _nd t_l_v_s__ns. Th_
 c_mp_ny w_s f__nd_d _n 1939 by St_nf_rd
 _n_v_rs_ty cl_ssm_t_s B_ll H_wl_tt _nd D_v_
 P_ck_rd _n _g_r_g_ _n P_l_ _lt_, C_l_f_rn__.
 n _f th__r f_rst c_st_m_rs w_s W_lt D_sn_y
 St_d__s, wh_ch b__ght HP _q__pm_nt t_ t_st _n
 _nn_v_t_v_ s__nd syst_m f_r th_ m_v__
 'F_nt_s__'. Th_ tw_ m_n t_ss_d _ c__n t_d_c_d_
 th_ n_m_ _f th_ c_mp_ny - H_wl_tt-P_ck_rd _r
 P_ck_rd-H_wl_tt. D_v_ P_ck_rd w_n th_ t_ss b_t
 ch_s_ t_ p_t h_s fr__nd's n_m_ f_rst. HP m_rk_ts
 _ts pr_d_cts t_ _nd_v_d__l c_ns_m_rs, sm_ll- t_
 m_d__m-s_z_d b_s_n_ss_s _nd _ff_c_-s_pply
 r_t__l_rs. _t h_s _v_r 300,000 st_ff w_rldw_d_
 _nd g_n_r_t_s _n _nn__l r_v_n__ _n _xc_ss _f
 \$100 b_ll__n.





PUNCTUATE THE TEXT AND ADD CAPITALS

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

the hewlett-packard company commonly referred to as hp is a multinational information technology corporation its products include computers printers scanners cameras mobile phones and televisions the company was founded in 1939 by stanford university classmates bill hewlett and dave packard in a garage in palo alto california one of their first customers was walt disney studios which bought hp equipment to test an innovative sound system for the movie 'fantasia' the two men tossed a coin to decide the name of the company - hewlett-packard or packard-hewlett dave packard won the toss but chose to put his friend's name first hp markets its products to individual consumers small- to medium-sized businesses and office-supply retailers it has over 300000 staff worldwide and generates an annual revenue in excess of \$100 billion





CHOOSE THE CORRECT TENSE

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

The Hewlett-Packard Company, commonly (refer) to as HP, (be) a multinational information technology corporation. Its products (include) computers, printers, scanners, cameras, mobile phones and televisions. The company (be) founded in 1939 by Stanford University classmates Bill Hewlett and Dave Packard in a garage in Palo Alto, California. One of their first customers (be) Walt Disney Studios, which (buy) HP equipment to test an innovative sound system for the movie 'Fantasia'. The two men (toss) a coin to decide the name of the company – Hewlett-Packard or Packard-Hewlett. Dave Packard (win) the toss but (choose) to put his friend's name first. HP markets its products to individual consumers, small- to medium-sized businesses and office-supply retailers. It (have) over 300,000 staff worldwide and (generate) an annual revenue in excess of \$100 billion.





CHOOSE THE CORRECT WORD

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

The Hewlett-Packard Company, _____ referred to as HP, is a multinational information technology corporation. Its products _____ computers, printers, scanners, cameras, mobile phones and televisions. The company was _____ in 1939 by Stanford University classmates Bill Hewlett and Dave Packard in a _____ in Palo Alto, California. One of their first customers was Walt Disney Studios, which bought HP equipment to test an innovative sound _____ for the movie 'Fantasia'. The two men _____ a coin to decide the name of the company - Hewlett-Packard or Packard-Hewlett. Dave Packard won the toss but _____ to put his friend's name first. HP markets its products to _____ consumers, small- to medium-sized businesses and office-supply _____. It has over 300,000 staff worldwide and generates an annual revenue in _____ of \$100 billion.

include
chose
system
excess
founded
individual
commonly
retailers
garage
tossed





PROJECT HEWLETT-PACKARD

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

Part 1. Your mission is to increase the profits and sales of Hewlett-Packard. Complete this table with your project partner(s):

Main products			
How to improve them			
A brand new 'killer' product			
How Hewlett-Packard is better than the competition			
How to beat the competition			

Part 2. Change partners and look at their project. Suggest improvements. Ask for advice on your project:

Part 3. Make a presentation on your project. Give it to the class. Vote the best projects.





HEWLETT-PACKARD – ROLE PLAY 1

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

Role A – Hewlett-Packard CEO

You believe your company is the best in the world. It pays its workers very well and working conditions are great. Your company is very green – it cares about the environment. You think your levels of customer service are great. Disagree with person B, C and D.

Role B – Hewlett-Packard worker

You think it's a bad company to work for. You're very unhappy with pay, raises and bonuses. You are very unhappy with the working environment. You don't like the company's policy on the environment. You keep hearing profits are more important than customers. Disagree with A and C. Tell D the truth.

Role C – Hewlett-Packard customer

You are a customer of Hewlett-Packard. You used to think it was great, but not now. Its workers are always very rude. No one ever answers the phone. You are shocked about its policy on the environment. You think all staff should get less pay. You disagree with person A and B. Tell D the truth.

Role D – A journalist

You keep hearing bad things about Hewlett-Packard. You want to tell the world in your newspaper. You heard the CEO gets a huge bonus every year. You found a company memo saying profits are more important than the environment. You want to know why so many staff are ill. Find the truth.





HEWLETT-PACKARD – ROLE PLAY 2

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

Role A – Hewlett-Packard New Products Director

You have created a new product for Hewlett-Packard. You believe the new product will be the company's best ever. It will be a bestseller. There are people who do not agree with you. You need B, C and D on your side. Tell them why this is a product that will bring great things to Hewlett-Packard.

Role B – Hewlett-Packard Marketing Director

You think the company's new product is a really bad idea. It will give your company a really bad name. You think the New Products Director is trying to destroy the company. Try to get him/her to understand there's no way the new product will sell. Try to get person C and D on your side.

Role C – Hewlett-Packard Market Researcher

You have interviewed thousands of people about the new product. They don't like it or hate it. You think it will be successful if they make many changes. Tell the New Products Director he/she needs to change the product. You neither like nor trust person B. Disagree with him/her.

Role D – Hewlett-Packard Shareholder

You know a lot about Hewlett-Packard's new product. You are worried it will not sell and share prices will go down. You think A is crazy and must find a new job. You agree with everything B says. You don't agree with C. The new product should not go on the market.





JOB INTERVIEW ROLE PLAY

INTERVIEWER (Write the questions you want to ask the candidate.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Copyright © www.BusinessEnglishMaterials.com



JOB INTERVIEW ROLE PLAY

INTERVIEWEE (Write questions you want to ask the interviewer.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____





DISCUSSION (Write your own questions)

STUDENT A's QUESTIONS (Do not show these to student B)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Copyright © www.BusinessEnglishMaterials.com



DISCUSSION (Write your own questions)

STUDENT B's QUESTIONS (Do not show these to student A)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____





HEWLETT-PACKARD SURVEY

From: <http://www.businessenglishmaterials.com/hewlett-packard.html>

Write five GOOD questions about Hewlett-Packard in the table. Do this in pairs. Each student must write the questions on his / her own paper.

When you have finished, interview other students. Write down their answers.

	STUDENT 1 _____	STUDENT 2 _____	STUDENT 3 _____
Q.1.			
Q.2.			
Q.3.			
Q.4.			
Q.5.			

- Now return to your original partner and share and talk about what you found out. Change partners often.
- Make mini-presentations to other groups on your findings.





HOMEWORK

- 1. VOCABULARY EXTENSION:** Choose several of the words from the text. Use a dictionary or Google's search field (or another search engine) to build up more associations / collocations of each word.
- 2. INTERNET INFO:** Search the Internet and find more information about Hewlett-Packard. Talk about what you discover with your partner(s) in the next lesson.
- 3. MAGAZINE ARTICLE:** Write a magazine article about Hewlett-Packard. What have they done recently? What are their plans? Read what you wrote to your classmates in the next lesson. Give each other feedback on your articles.
- 4. HEWLETT-PACKARD POSTER** Make a poster about Hewlett-Packard. Make sure you sell the company to the public. Show it to your classmates in the next lesson. Give each other feedback on your posters.
- 5. MY HEWLETT-PACKARD LESSON:** Make your own English lesson on Hewlett-Packard. Make sure there is a good mix of things to do. Find some good online activities. Teach the class / another group when you have finished.
- 6. ONLINE SHARING:** Use your blog, wiki, Facebook page, MySpace page, Twitter stream, Del-icio-us / StumbleUpon account, or any other social media tool to get opinions on Hewlett Packard. Share your findings with the class.

